

BRADFORD COUNTY CONSERVATION DISTRICT

THE MISSION of the Bradford County Conservation District is to lead, educate, and empower people to manage resources wisely.

April Board Meeting

WHEN: Monday April 6, 2026, at 12:30 PM

WHERE: Zoom Meeting: Meeting ID: 836 1246 7182; Passcode: 535352

CALL IN: 1-929-205-6099; PASS CODE: 263690

LINK: <https://us02web.zoom.us/j/83612467182?pwd=SzSabXdENCiz7bVu15RPtbfw9i2K0t.1>

AGENDA:

- 12:30 - 12:35 Call to Order, Pledge of Allegiance
- 12:35 - 12:40 Introduction of Guests & Action on Minutes
- 12:40 - 12:50 Reports from Cooperating Agencies and Guests

Old Business

- 12:50 - 1:00 Feasibility Study Update (D)

Committees

None

New Business

- 1:00 - 1:10 Contract for Web Design (D/A)
- 1:10 - 1:15 Bank Account Signatory Changes (D/A)
- 1:15 - 1:20 Mileage Reimbursement Rate (D/A)

Program Updates

- 1:20 - 1:25 NM Plans – None
- 1:25 - 1:30 ACAP
- 1:30 - 1:40 Ag Team Retreat Recap
- 1:40 - 1:50 Dirt, Gravel & Low Volume Roads
 - Annual Update Meeting Recap
 - Contract Approval (D/A)
- 1:50 - 2:00 Education Demonstration
- 2:00 - 2:05 Commission Report - Field Representative (D)
- 2:05 - 2:10 Treasurer's Report & Payment of Bills (D/A)

Other

- 2:10 - 2:15 Correspondence (D)

Adjournment

Next Meeting: Monday, May 4, 2026, at 12:30 PM at Stoll Natural Resource Center & via Zoom

A) Action D) Discussion

AGENDA BRIEFS

OLD BUSINESS

COMMITTEES

NEW BUSINESS

Consider signing a contract with Bradford Peak Services, LLC in the amount of \$3,000 for website redesign, migration, and staff training.

Approve changes to the bank account signatories as presented

Consider an increase to the mileage reimbursement rate from \$.70 to \$.725 per mile to stay consistent with the federal GSA rate

PROGRAM UPDATES

NM Plans - None

Ag Team Retreat Recap

- Ag Team, Directors, SCC, DEP, PSU Extension, and DCNR attended meeting at Mt. Pisgah State Park on March 24th.

Dirt & Gravel Road Program - Over 100 people attended the DGLVR Annual Update meeting

- Award winners
 - Warren Township - Project of the Year
 - Ridgebury Township - Fastest Completed Project
 - Ridgebury Township - Most Ambitious
 - Orwell Township - Outstanding Secretary, Mia Beebe
 - Smithfield and Columbia Townships - Planning for the Future Award

Dirt & Gravel Road Contracts - Consider approval of the following Dirt and Gravel Road Program contracts:

Dan Rhodes to demonstrate how we use the stream table for stream simulation demonstrations

OTHER

Correspondence

CHAPTER 105 TRAINING UPDATE

These trainings and more can be found on [Clean Water Academy](#): All Chapter 105 content can be found under My Learning and Filtering by "Chapter 105-Dam Safety and Waterway Management"

Overview

The Pennsylvania Department of Environmental Protection, Bureau of Waterways Engineering and Wetlands, Division of Wetland Encroachments and Training, is pleased to present the Chapter 105 Wetland Training Update for February of 2026. The Division anticipates numerous updates this year, including significant changes planned for implementation by year-end. Additionally, we will be releasing new training modules, enhancing our customer service initiatives, and introducing a new environmental education section for public access.

Wetland Training Highlights

Date	Feb 20, 2026	
Wetland Introduction	<ul style="list-style-type: none">● Introduction to Wetland Determination● Wetland Hydrology	<ul style="list-style-type: none">● Educational Video on the Importance of Wetlands● Wetland Safety
Hydrophytic Vegetation	<ul style="list-style-type: none">● Hydrophytic Vegetation● Introduction to Wetland Plant Identification	<ul style="list-style-type: none">● Identification of Common Wetland Trees of Pennsylvania● Identification Wetland Shrubs, Saplings and Woody Vines
Hydric Soils	<ul style="list-style-type: none">● PA Hydric Soils Introduction● PA Hydric Soil Indicators Part 1	<ul style="list-style-type: none">● PA Hydric Soil Indicators Part 2● Hydric Soil Indicators Exercise
Wetland Exercise	<ul style="list-style-type: none">● Wetland Determination Hydrology Indicator Exercise● Supporting Information	<ul style="list-style-type: none">● Wetland Determination Walkthrough with The Army Corps of Engineer

Other Chapter 105 Training Courses

Restoration	<ul style="list-style-type: none"> • Case Study: Oil Creek • Guiding Principles of Aquatic Ecosystem Restoration 	<ul style="list-style-type: none"> • Overview of Restoration Guiding Principles • Legacy Sediment Removal
Soils	<ul style="list-style-type: none"> • Foundations of Pennsylvania Soils 	<ul style="list-style-type: none"> • Hydric Soils of Problematic Conditions & Altered Materials
Other Recommended Trainings	<ul style="list-style-type: none"> • Dams: Regulations, Inspections, Maintenance and Safety 	<ul style="list-style-type: none"> • Constructed and Restored Wetlands in the Agricultural Landscape

Collaboration

These trainings were developed through a collaborative effort between the Division and various organizations, contractors and agencies. The Division works with staff and collaborators to ensure the highest standards are met, satisfying the requirements of both our staff and the general public.

Disclaimer

Multiple training programs and services are currently in production and are projected to be completed by the end of Summer 2026. Furthermore, the Division will be undergoing a comprehensive restructuring and curation of materials on the Clean Water Academy platform to enhance user experience and to offer additional training and educational services by end of 2026.

What's Coming

In progress ▾	Wetland Herbaceous Identification (4 Hrs): Partnership w/ WPC, PNHP
In progress ▾	Restoration (6 Hrs): Watershed Alterations, Bottom Up/Top Down, WISE
In progress ▾	Basic Stream Continuity (6 Hrs): Partnership w/ PFBC, SCC, PSU CDGRS

Thank you!

April 2026
Conservation District Field Rep
Talking Points

No Required Match for Watershed Specialist in FY 26-27 – DEP is excited to announce that we are able to lift the match requirement for the Watershed Specialist Grants starting with the add-funds requests for FY 26-27. Additional information regarding the Watershed Specialist renewal for FY 26-27 will be sent out in May.

319 Tier III Mini-grants for Tier III Monitoring

As part of the 2027 319 Nonpoint Source Management Grant that will be open for application April 22, 2026-June 22, 2026, DEP's Bureau of Watershed Restoration and Nonpoint Source Management (BWRNSM) added a project category, Tier III Monitoring Mini-Grants, within 319 Watershed Implementation Plan Watersheds, Total Maximum Daily Load/Advance Restoration Plan watersheds, and other impaired waters. Monitoring will be conducted by qualified collectors and generate assessment level data according to DEP standards. DEP will coordinate with larger entities to award mini-grants across the state. Each region of the state (West, Central, and East) will have a maximum amount of \$100,000 to award to smaller watershed groups, with each mini-grant project limited to a maximum amount of \$15,000 for each phase of this two-phased project. Funded organizations would initially participate in Phase 1 – collector training and certification, of collectors utilizing DEP water quality monitoring protocols. If successful, organizations would apply for Phase 2 – monitoring, data collection and laboratory analyses. During Phase 2, DEP will conduct random Quality Assurance checks, coordinating with the monitoring entity to observe their sample/data collection procedures.

Growing Greener Grant Round to Open April 22 – The 2026 Growing Greener Grant round will be open April 22 – June 22.

There will be a few changes to Growing Greener in 2026. Growing Greener was once the Commonwealth's primary grant program for reducing nonpoint source pollution; however, recently new agriculture-focused funding streams have changed the landscape and created the need for a clearer program identity for Growing Greener. Within this new landscape, Growing Greener is uniquely positioned to be the lead funder for **design and permitting** work for **agricultural projects within the Chesapeake Bay portion of counties participating in the CAP Implementation program**, setting up the implementation phase of projects funded through other grant programs like CAP and ACAP for quick-turn around and ensuring the major grant programs complement one another. With most new grant programs targeting the implementation of agricultural projects, Growing Greener which is positioned to fund projects addressing all sources of nonpoint source pollution, can and should direct funds to quality projects or phases of projects that other programs cannot fund.

The updated information for this year's grant round went live on the website March 25, 2026. [Apply for a Department of Environmental Protection Growing Greener Plus Grant](#)

2026 Section 319 Annual Virtual Meeting:

The Annual Section 319 Meeting will be held virtually on May 27th & 28th, 2026 for two half-day sessions. The purpose of this meeting is to communicate to existing and potential grantees, changes or updates to the 319 grant process/procedures and to highlight grantees' success stories and learn by sharing challenges. Attached you will find a tentative agenda, please note this schedule is provisional and subject to change.

You can find the registration link here - **Virtual Registration Form Link:**

<https://forms.gle/Z3wqNzcgXgh3jkc1A>

If you have any questions or comments, please feel free to contact Sarah Wright at sarwright@pa.gov.

Larson Design Group - Technical Assistance Program Round Open March 9 – May 1, 2026

The next Technical Assistance Program (TAP) application round will be open from March 9 to May 1, 2026.

TAP will be accepting project service requests from County Conservation Districts within the Chesapeake Bay Watershed to provide technical services for agricultural projects focusing on nutrient and sediment reduction. To be eligible to receive service awards, proposed projects must be located within a Most Effective Basin and have current agricultural plans listing the Best Management Practice(s) (BMP(s)) for related service requests.

Applicants may select services from either Phase 1 or Phase 2:

Phase 1: Outreach, design, engineering, site survey, I&E, and permitting

Phase 2: Bid management, contractor management, and construction inspection

More Information:

Updated Technical Assistance Program resources will be available on the Clean Water Academy Website starting March 9th, 2026.

PA DEP and LDG recognize that every project is unique, and we encourage you to reach out to us to address any questions that may arise during the application submission or throughout awarded services. Questions may be directed to Tammy Piper at tapiper@pa.gov

PA Agricultural Conservation Assistance Program (ACAP)

ACAP has reached 1,753 signed contracts totaling \$179.5 million committed or paid to farmers statewide with nearly 3,000 applications received. The Governor's proposed budget includes \$37.6 million in state funding for FY2026-27 through the Clean Streams Fund.

SCC would like to remind districts that the 1st Quarter 2026 will end March 31, 2026 and reports will be due by April 15, 2026. Note: the spending deadline for **Federal Funds being spent from local district accounts is December 31, 2026**. Districts should review their commitments and spending to ensure funds are used and reported correctly using the ACAP Reporting Tool.

SCC is currently developing a new 5-year delegation/intergovernmental agreement that is expected to begin July 1, 2026. This new agreement will allow the SCC to roll all State funds into the new agreement. SCC staff will disencumber all remaining unspent state funds and re-encumber those funds into the new agreement when new agreement is fully executed. This will allow districts more flexibility in spending down any unspent State funds. Districts should still expect the two-year spending stipulation for when funds are received. Districts that anticipate difficulty expending funds should reach out to your regional SCC ACAP Coordinator.

FY25-26 ACAP fund advancements were processed, and districts should have received them sometime late January-February. If your district has not received their ACAP advance payment, please let SCC know.

The ACAP Admin Manual is under development. The manual is nearing the final draft form. Once in final draft form, SCC will send out to all districts for final review. Districts should have already received one copy of this as it went out to all districts as part of the February Commission meeting packet.

Conservation Districts should expect to be contacted by their ACAP Regional Coordinator as we are developing the ACAP Program Administrative Review (PAR). SCC and CACAT staff will be conducting initial pilot reviews. These initial reviews are to test our process and adjust as needed. PAR intends to be educational and SCC/CACAT staff would welcome any feedback during this process.

Center for Agricultural Conservation Assistance Training (CACAT)

CACAT continues to develop new Practice Approval System (PAS) packages to strengthen conservation planning and implementation capacity. CACAT and HRG hosted the most recent PAS Stream Corridor package training on March 11th -12th with 17 district staff members participating.

The next anticipated **PAS Barnyard Stormwater Training is planned for July 14th-15th or July 21st-22nd in State College**

CACAT and SCC continue to have monthly webinars on the 3rd Thursday of each month, 9-10:00 am. Upcoming Webinars are as follows:

- April 16 – **ACAP Conservation Cornerstones: Cover Crop and Conservation**
- May 21
- June 18
- July 16

Other upcoming ACAP Events and Training Opportunities:

- 2026 ACAP Ag Conservation Conference, September 15-17, Indiana County
- PAS Cropland Stormwater Training, November 17-18 or December 15-16, State College

Districts are encouraged to notify SCC of new ACAP staff, by contacting their Regional ACAP Coordinator. **All new ACAP staff must complete the required 1-hour training before gaining access to the ACAP Reporting Tool.**

Dirt, Gravel, and Low Volume Road (DGLVR) Program Trainings

The Dirt, Gravel, and Low Volume Road (DGLVR) Program has several sessions scheduled for 2026. These include training on Environmentally Sensitive Road Maintenance (ESM), DGLVR Program Administration, DGLVR Finances, DGLVR Technician Bootcamp, and Road-Stream Crossing Replacements. Trainings are free for conservation district staff and partner agencies to attend; online registration is required. Details and registration are online at the Penn State Center for Dirt and Gravel Road Studies website: <https://dirtandgravel.psu.edu/education-training/>

Upcoming DGLVR Trainings:

- Apr 8 - 9, 2026: ESM Training (Wayne County)
- April 14 - 16, 2026: DGLVR Technician Boot Camp (Centre County)
- Apr 28, 2026: DGLVR Financial Training (Centre County)
- Apr 29 - 30, 2026: ESM Training (Crawford County)

Chapter 105 Program

Updated Chapter 105 General Permit (GP) Standard Operating Procedure (SOP) - On March 24, the Division of Wetlands, Encroachment, and Training (Division) announced the completion of minor edits and corrections to the Chapter 105 GP SOP following its roll-out in December 2025 and an internal January 2026 webinar. DEP regional office and delegated Conservation District staff provided valuable input for these minor changes and corrections. An FAQ document was also created, highlighting questions received with the rollout, and some of the changes made to the SOP. The [recorded webinar](#), [revised SOP](#) and [FAQ document](#) are online on the Clean Water [Academy 105 Resources pages](#).

Pennsylvania Aquatic Resource Restoration Conference Clean Water Academy Course - The Pennsylvania Aquatic Resource Restoration Conference (PARRC) has been converted into a course on the Clean Water Academy incorporating recorded video and downloadable presentations. PARRC was conducted by the Bureau of Waterways Engineering and Wetlands, Division of Wetland Encroachments and Training (Division) in collaboration with the Division's Waterways and Wetlands Restoration Workgroup (WWRW) on March 3-4. The conference facilitated knowledge transfer among scientists, regulators, and practitioners involved in aquatic resource restoration, with the goal of advancing restoration science. All of the downloadable presentations have been added to the Resources section of the course. As part of the Division's initiative to provide higher quality learning material, video and audio recordings of 28 presenters have been edited and uploaded to the Presentations section of the course, with more being added over the next few weeks. The link to the course: [PA Aquatic Resource Restoration Conference 2026](#)

Chapter 105 Training Update - On February 24, the Bureau of Waterways Engineering and Wetlands, Division of Wetlands Encroachments and Training (Division) shared 3 recently completed efforts to more easily share the various wetland trainings offered on the [Clean Water Academy](#) (CWA). These wetlands trainings are incredibly beneficial for Chapter 105 staff but also have great value that extends into various other programs areas, like ag compliance and grant programs. The CWA can be navigated independently, but the Division anticipates these 3 items being useful to learners needs.

- **Chapter 105 Wetland Training Update for February of 2026** – This quick 2-page list furthers our goal of ensuring well-designed training is accessible and beneficial to all learners. The Division anticipates numerous updates this year, including over 15 hours of interactive training courses, PDHs, informative webinars and videos.
- **Intro to Wetlands Course List** – This comprehensive list of trainings within the larger Introduction to Wetlands Determination course is geared towards learners seeking a foundational understanding of wetlands. This new wetland identification course includes informative videos, webinars, trainings and even a few quizzes. Interested learners can continue their experience with courses focused on restoration and other recommendations.
- **Technical & Educational Resources webpage** – This updated webpage is intended to share current initiatives regarding advancements in technical and educational resources, as well as to inform the public of forthcoming developments expected in the coming year. By increasing the visibility of these initiatives, the Division seeks to further promote its program and engage the public.

Questions about wetlands trainings can be sent to: RA-EP105QUESTIONS@PA.GOV

Please note that the CWA is undergoing a restructuring during 2026 to offer improved navigability and a better user experience. As such, some links will require updating, so keep an eye out for updated resources.

YouTube Release of Restoration of Watershed Resources Video: The Bureau of Waterways Engineering and Wetlands, Division of Wetlands Encroachments and Training, in collaboration with Commonwealth University, announced last fall the release of an educational video via the [Clean Water Academy](#). This video addresses the critical importance of watershed resource restoration, a vital component in sustaining ecological health, improving human safety, supporting wildlife, enabling recreation, and providing clean water for communities.

Understanding the significance of watersheds, historic alterations, and modern constraints is paramount to developing effective strategies that honor the natural potential of these landscapes. In conjunction with Communications, the Bureau has expanded the video's accessibility through its release on YouTube. This strategic expansion aims to enhance public awareness and understanding of the restoration of our watersheds. By disseminating this educational resource across multiple platforms, the Bureau seeks to foster environmental stewardship and augment ecological literacy among Pennsylvanians, reinforcing the importance of watershed resource restoration. [YouTube Link: Restoration of Watershed Resources](#)

Chapter 102 Program

Chapter 102 Quarterly Newsletter – The newsletter was emailed out the first week of April. It is also always available in the 102 Resource Center of Clean Water Academy, under [DEP Guidance, Policies, and FAQs](#). CCDs are encouraged to review the newsletter each quarter for reminders, updates, and tips. For example, the April newsletter discusses filter sock traps, a topic DEP receives a lot of questions. CCD staff are also welcome to make their own contributions to the newsletter; if interested, contact Luke Graver at lugraver@pa.gov.

Delegation Agreements – Various DEP programs (102, 105, etc.) that work with CCDs have been directed to modernize and update CCD delegation agreements. Many are significantly outdated and, in some cases, limiting program progress. These updates will more accurately reflect current program operations and promote better consistency across the Commonwealth. The Chapter 102 Program is currently aiming for a draft by summer, and a selection of CCD staff have been asked to participate in a workgroup to provide input and feedback. The tentative date for completion of all delegation agreement updates is July 2027.

Chapter 102 Pilot Program – The [Chapter 102 Pilot](#) program was launched May 1, 2024, to try new processes to see whether they accelerate permit review times for Individual NPDES Permits. Since then, 11 CCDs have been participating, though most projects have been in just a few counties. There have been 18 projects that were deemed eligible to participate and 15 of the Pilot permits have been issued to date. DEP has seen some preliminary success with the program; compared to the standard process, permits are being issued at least 25% faster. However, it has been determined that a larger sample size is needed before making conclusions about the new processes.

Therefore, the 102 Pilot program is being expanded to statewide participation. Any CCD who wishes to participate or has questions can contact the Bureau of Clean Water (BCW) at RA-EPCHAPTER102@pa.gov. Participation will require a delegation agreement amendment. PAG-02 reviews will also be added to the Pilot program. Any CCD who is currently participating may request that BCW amend their delegation agreement to include PAG-02 review.

It is critical that any CCD participating in the Pilot follow the SOP for the program. Straying from the Pilot procedures by issuing multiple technical deficiency letters, granting applicants extra time extensions, etc. diminishes DEP's ability to determine the Pilot's effectiveness.

Upcoming Events

Chapter 102 Basic Training – Chapter 102 Basic Technical Training is scheduled for **June 1-5, 2026**, at the **Penn Harris Hotel in Camp Hill, PA**. This training is open to CCD and DEP staff who work with the Chapter 102 program. The curriculum is designed for new or newer technicians and incorporates classroom learning and a field component. New staff are encouraged to participate in Basic Training for two years, if possible. **Registration opens in April**, so look for that announcement!

Regional In-Person E&S Training – DEP's Bureau of Clean Water is hosting one-day small group E&S training events again in 2026. These in-person events are intended for new staff, with a focus on sediment basin/trap review. Completion of the Level I Training Program and event registration is required. Details and sign-up are available on Clean Water Academy: <https://pacleanwateracademy.remote-learner.net/course/view.php?id=922>.

- Northeast – June 17
- Southeast – August 5
- Northcentral – September 10
- Northwest – October 14

Clean Water Academy

[Course: 2026 Conference - Permitting and Compliance Lessons Learned and Best Practices for Chapter 102](#)

Course Sponsor: This workshop is brought to you by the Pennsylvania Society of Professional Engineers (PSPE) and the Pennsylvania Association of Conservation Districts (PACD) in conjunction with the Department of Environmental Protection (DEP). **Date:** March 10, 2026. **Content:** This course includes 3 recorded presentations along with downloadable PDFs of the presentations and conference material.

[Course: PA Aquatic Resource Restoration Conference 2026: Past, Present and Future](#)

Course Sponsor: Bureau of Waterways Engineering and Wetlands. **Date:** March 3rd, 2026 and March 4th, 2026. **Content:** This course includes 33 presentations, broken up over two days. There are videos available to watch along with downloadable PDFs of the presentations and conference material.

[Course: Down the Drain](#)

Discover the hidden dangers lurking in your backyard due to neglected septic systems. This video highlights a personal experience with a "soggy spot" that turned into a costly sewage issue, emphasizing the importance of proactive septic maintenance. Learn how to identify potential problems, understand the function of septic systems, and implement simple, cost-effective practices to protect your home and health.

[Course: Mitigation Banking in Pennsylvania 101: History, Process, and Results](#)

Mitigation banking in Pennsylvania continues to evolve as regulators and practitioners refine approaches that balance permitting efficiency with strong, measurable ecological outcomes. In this webinar, Dave Goerman of the Pennsylvania DEP and Katie Wolff and Jon Kasitz of RES share a clear, practical look at how the state's mitigation banking program has developed, what makes it distinct, and how it functions today. Drawing on decades of regulatory and project delivery experience, they unpack the current framework, real-world ecological results, and what applicants, consultants, and developers need to know to successfully integrate mitigation banking into project planning and permitting timelines.

Chesapeake Bay

Watershed Assessment for Restoration Potential (WARP) Dashboard Tool: Webinar Wednesday - DEP's Chesapeake Bay Watershed Restoration Division will be hosting a Webinar via Microsoft Teams on **Wednesday, May 1 from 10:00 am to 11:30 am**. The webinar will provide an overview of the tool to quickly screen watersheds within a county to identify areas with both special protection and ag-impaired reaches, which have high response rates to water quality health improvement interventions.

County Snapshots Distributed - DEP's Chesapeake Bay Watershed Restoration Division recently distributed Snapshots to each county participating in the Countywide Action Plan (CAP) Program. These Snapshots provide an overview of the county's current nutrient loading rates, the county identified nutrient reduction goals, and the progress made to date. County partners are encouraged to talk to their Project Advisor about the Snapshots as they review the content.

Agreement Closeout Considerations - DEP's Chesapeake Bay Watershed Restoration Division will be closing out Countywide Action Plan (CAP) agreements which have periods of performance ending on June 30, 2026. As counties send in their final reimbursements that will draw down the last of the funds on those agreements, they should be sending in a list of the completed projects funded during the period of performance of the agreement. With that last reimbursement request, they will provide a data-pull from PracticeKeeper of all the best management practices (BMPs) that were CAP-funded. DEP Project Advisors will check to make sure that all BMPs have an associated project name and date-stamped photo.

Dates to Remember

2026 State Conservation Commission Meeting and Conference Call Dates

Meetings

May 19, 2026 *
July 23*
September 8, 2026 *
November 17, 2026*

Conference Calls

June 18, 2026 (Thursday)**
August 18, 2026**
October 20, 2026**
December 15, 2026**

*SCC Meetings – 9:00 am Briefing Session, 10:00 am Business Meeting

**SCC Conference Calls – 8:30 – 10:00 AM

Agriculture Inspection Training

Monroe County Conservation District
Penn State Extension Building (Mercer County)

April 7th, 10:00 AM to 3:00 PM
April 9th, 10:00 AM to 3:00 PM

Leadership Development Director “Back to Basics” Workshops

Lawrence County Public Safety
Berks CD

April 1
April 23

Pennsylvania Envirothon

Oral Component (Fully Virtual – Volunteer Remotely)

May 14 and 15

State Envirothon Station Testing Day (In-person, Camp Mt. Luther)

May 20

Chapter 102 Basic Training – Penn Harris Hotel in Camp Hill, PA

June 1-5

102 Regional Small Group In-Person E&S Training

Northeast
Southeast
Northcentral
Northwest

June 17
August 5
September 10
October 14

DGLVR Trainings:

ESM Training (Wayne County)
DGLVR Technician Boot Camp (Centre County)
DGLVR Financial Training (Centre County)
ESM Training (Crawford County)

Apr 8 - 9, 2026
April 14 - 16, 2026
Apr 28, 2026
Apr 29 - 30, 2026

Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org. Select the "Events" tab and then the "Training Calendar" tab.



Website Migration & Redesign Proposal

Bradford County Conservation District (BCCD)

1. Introduction

Thank you for the opportunity to assist with migrating and modernizing the Bradford County Conservation District website. This document outlines the full scope of work, estimated hours, and project investment for the migration to the Wix platform.

2. Project Scope

- Setup of Wix environment, site structure, and navigation
- Full redesign of all pages with improved layout, accessibility, and mobile responsiveness
- Migration of all existing content, including text, images, documents, and program information
- Rebuilding of staff directory, programs/services pages, news, and events
- Setup of contact forms and required integrations
- Basic SEO optimization and URL redirects
- Accessibility improvements and mobile optimization
- Testing across devices and browsers
- Launch support
- Training for staff on how to update the site

3. Estimated Hours

Total estimated hours: 56–86 hours

Task	Estimated Hours
Planning & setup	7–11 hrs
Design & layout	8–12 hrs
Content migration	20–30 hrs
Program/staff/news/events rebuild	10–15 hrs
SEO, accessibility, mobile optimization	6–10 hrs
Testing & revisions	4–6 hrs
Training	1–2 hrs

4. Investment

Based on the estimated hours, the total project cost is: **\$3,000 (fixed project rate)**

This rate covers the full migration, redesign, and launch.

5. Timeline

Estimated project duration: 6–8 weeks, depending on feedback and content review.

6. Payment Terms

50% due at project start, 50% due at project completion.

7. Acceptance

Authorized By: _____ Title: _____ Date: _____