

# BRADFORD COUNTY CONSERVATION DISTRICT

**Stoll Natural Resource Center**  
**200 Lake Road, Suite E, Towanda, PA 18848**  
**Telephone (570)265-5539 Ext.**

January 13, 2025, MEETING

The January 2025, meeting of the Bradford County Conservation District was called to order by Keith Heimbach on January 13, 2025, at 12:30 PM, at the Stoll Natural Resource Center.

District Directors Attending the Meeting were: Keith Heimbach, Nicole Harris, Alvin Herman, Robert Miller, Anthony Ventello, Daryl Miller, and Brian Zeidner

Others attending the meeting were: Ty Moon – PA Fish & Boat Commission, Chad Spencer – NRCS, Kevin Brown – Ag. Team Leader, Joe Quatrini – Tech Team Leader, Lacy Powers - Natural Resource Specialist, Patrick Cullen – District Engineer, Jenny Marino – Accounts Supervisor, Daniel Rhodes – Education Coordinator, Jonathan VanNoy – Natural Resource Specialist, Adam Chorba – District Forester, Miranda Neville – Agricultural Resource Specialist, Glenn Bell - Agricultural Resource Specialist, and Brad Cummings – Ch 102/105 Program Manager.

Via Zoom: Rachael Fish – DEP Conservation District Field Rep

Board Appointments – Robert Miller and Daryl Miller were sworn in as BCCD directors.

Tony Ventello made a motion to nominate Keith Heimbach as Chair. Nicole Harris seconded the motion; motion was unanimously passed.

Keith Heimbach made a motion to nominate Daryl Miller as Vice Chair. Brian Zeidner seconded the motion; motion was unanimously passed.

Keith Heimbach made a motion to nominate Alvin Herman as Secretary/Treasurer. Nicole Harris seconded the motion; motion was unanimously passed.

Daryl Miller made a motion to accept the December 9, 2024, minutes as written. Rob Miller seconded the motion; motion was unanimously passed.

## REPORTS FROM COOPERATING AGENCIES AND GUESTS:

NRCS - Chad Spencer reported that Kara Grosso was hired as a new Soil Conservation Tech. One CSP renewal contract was obligated for \$20,000. Staff continues to work on CREP renewals. Two ACT Now cover crop contracts have been signed for a total of \$214,00.00

PA Fish and Boat Commission – Ty cautioned ice fishermen to be careful and check ice depths. Stocking schedules will be posted by the end of the month. A new class of WCOs are being hired with applications open until 1<sup>st</sup> week of February.

Commission Report – Field Representative - a handout of the January 2024 DEP Conservation District Field Rep Talking Points was handed out and discussed.

Claverack – Brian Zeidner reported that 2,408 customers have signed up for internet services. Two positions in the Customer Service Department are open. Brian thanked Dan Rhodes for helping to identify an owl that flew into a window.

## OLD BUSINESS

Admin Assistant Position – The candidate that had accepted the position, decided to decline and accepted a different position within the County.

Dirt & Gravel Position – The opening has been advertised.

## NEW BUSINESS

2025 District Committees – A list of district committees was provided. Brian Zeidner requested to be removed from the Energy Committee. Any other requests should be forwarded to Cathy Yeakel.

Donation to PA Envirothon Scholarships – Nicole Harris made a motion to donate \$500 to the PA Envirothon Scholarship. Brian Zeidner seconded the motion; it was unanimously approved.

Promoting Cooperator Services – Staff and Board agreed that a list of Cooperators and the services they provide would be beneficial to create for information sharing purposes. It should be voluntary for Cooperators to be placed on the list.

Employee of the Quarter and Employee of the Year – Lacy Powers was awarded Employee of the Quarter and Breanna Ameigh was awarded Employee of the Year. Both were thanked for their hard work and congratulated.

Bradford County Watershed Program Contract – Brian Zeidner made a motion to sign a contract for a fourth round of the Bradford County Watershed Program in the amount of \$200,000. Al Herman seconded the motion; it was unanimously approved.

## PROGRAM UPDATES

ACAP Update – Staff reported that activity had slowed for the winter. During this time staff will concentrate on promotion of the program and getting applicants.

D&G Contracts – Daryl Miller made a motion to approve two Dirt and Gravel Contracts.

Rome Township – North Orwell Road for \$247,094.00

Ridgebury Township – Mormon Lake Road for \$193,120.00

Tony Ventello seconded the motion; it was unanimously approved.

Treasurer's Report & Payment of Bills – The Treasurer's Report was presented to the Board. Daryl Miller made a motion to accept the Report and Payment of Bills. Brian Zeidner seconded the motion; the motion was unanimously passed.

Correspondence – A summary of correspondence received was provided at the meeting.

Other – Tony Ventello reported that he had reached out to Jack Benjamin to see if he would facilitate a Strategic Plan and Mr. Benjamin agreed to do so. It was suggested that key community members participate in the process along with Board members and staff.

- It was reported that CAP funding for 2025 had been approved.

The meeting was adjourned at 1:24 pm by Keith Heimbach.

The next meeting of the Bradford County Conservation District will be held on Monday, February 3, 2025, 12:30 PM, at the Stoll Natural Resource Center and via Zoom.

Respectfully submitted,

Jenny Marino

Accounts Supervisor