

# BRADFORD COUNTY CONSERVATION DISTRICT

Stoll Natural Resource Center  
200 Lake Road, Suite E, Towanda, PA 18848  
Telephone (570)265-5539 Ext.

March 6, 2023, MEETING

The March 2023, meeting of the Bradford County Conservation District was called to order by Keith Heimbach, on March 6, 2023, at 12:30 PM, at the Stoll Natural Resource Center and via Zoom.

District Directors Attending the Meeting were: Keith Heimbach, Daryl Miller, Brian Zeidner, Alvin Herman, Robert Miller and Nicole Harris

Others attending the meeting were: Cathy Yeakel – District Manager, Joe Quatrini – Tech Team Leader, Kevin Brown – Ag. Team Leader, Daniel Rhodes – Education Coordinator, Adam Chorba – Forest Specialist, Brad Cummings – Chapter 102/105 Program Manager, Tim Robson – Dirt & Gravel Roads Specialist, Matthew Schoen – Dirt & Gravel Roads Specialist, Chad Spencer – NRCS, Patrick Cullen – District Engineer, Miranda Neville – Ag. Resource Specialist, Isaac Walker – Ag. Resource Specialist, Jenny Marino – Accounts Supervisor, and Cheri Holecek – Administrative Assistant.

Daryl Miller made a motion to accept the February 6, 2023, minutes as written. Al Herman seconded the motion; motion was unanimously passed.

## REPORTS FROM COOPERATING AGENCIES AND GUESTS:

Commissioners - Daryl Miller stated that it is business as usual. There are a lot of projects and they are busy with elections as well. Nothing new to report on.

NRCS – Chad Spencer, stated that there has been new staff training in Bloomsburg for the last couple weeks. EQIP is wrapping up. They recently had 3 site showings.

CLAVERACK – Brian Zeidner advised that the new broadband service is delivering fiber internet to 6 test homes and will be hooking up another 50+ homes (calling them friendlies) around March 20, 2023.

Brian stated they continue to have outages due to ash trees falling on lines. They are also having high bill calls as the rate increase of 30% took affect January 2023.

## OLD BUSINESS

SCEC –There is a board meeting tonight, 3/6/2023; they are to decide on who is awarded the bid.

## COMMITTEES

Salary Committee – Conservation Districts and similar industry and businesses salaries were reviewed and broken down into three categories of 25% for the lowest, 50% middle, 75% highest in the state. BCCD salaries are below the 25%. The Salary Committee is moving forward to consider adjustments with the district salaries.

ACAP Advisory Committee (AC) - An ACAP Advisory Committee was established to provide guidance on the administration of the Agriculture Conservation Assistance Program. One (1) member from each of the following was approved to sit on the committee: PSU Extension, PA Farm Bureau, Small Farm Representative, Large Farm Representative, and County Conservation District Board. Brian Zeidner made a motion to approve the members of the ACAP Advisory Committee as stated above. Nicole Harris seconded the motion, the motion was unanimously passed. Robert Miller abstained.

ACAP AC recommended approval of the administrative documents as presented to the Directors. Drafts of the Application Form, District Program Policies, and Ranking Form were provided to the board. Other documents were provided to the Board via e-mail. Al Herman made a motion to accept and approve the documents for the

ACAP program as presented. Brian Zeidner seconded the motion, the motion was unanimously passed. Daryl Miller abstained.

## NEW BUSINESS

WNV Account – Daryl Miller made a motion to approve setting up a checking account for the WNV program. Brian Zeidner seconded the motion, the motion was unanimously passed.

Conservation Technician – Brian Zeidner made a motion to approve the hiring of Lacy Powers with an employment start date of March 20, 2023. Al Herman seconded the motion, the motion was unanimously passed. Daryl Miller Abstained.

ACAP Coordinator – Nicole Harris made a motion to approve the hiring of Jen Johns as a part-time ACAP Coordinator to average 20 hours per week, starting in March 2023. Rob Miller seconded the motion, the motion was unanimously passed. Daryl Miller abstained.

## OTHER

Nutrient Management Trainings – Nutrient Management trainings are in the process of being taught at the Canton HS. These are the same trainings that any of the Nutrient Management staff would go through to be officially certified. The State Conservation Commission should be commended for allowing us to do this. It is an abbreviated course, as the HS students aren't able to travel to official trainings for full-day events. This is a very valuable program for both Canton HS and the Conservation Commission. It should also be noted that having these trainings in other schools would be an invaluable resource. All students who have animals need a NM plan of some sort and this would give them extremely good training for that. Also, in order for schools to be able to do this kind of thing, the end result needs to be that a certification can be achieved. This fulfills that need. Both parties "win".

## PROGRAM UPDATES

Nutrient Management Plan Approvals - None

Dirt and Gravel Contracts –

D&G contract for Warren Twp – Bowen Road \$185,618.10

D&G contract for Windham Twp – Osborn Hill Rd \$94,990.99

Daryl Miller made a motion to sign the contracts discussed and noted above. Brian Zeidner seconded the motion, the motion was unanimously passed.

Stream crossing, culvert project contracts for: Warren Twp, Pike Twp, Orwell Twp, Columbia Twp each in the amount or \$4,000 were discussed. Al Herman made a motion to sign the contracts discussed and noted above. Brian Zeidner seconded the motion, the motion was unanimously passed.

Commission Report – Field Representative – see attached

Treasure's Report & Payment of Bills – The Treasurer's Report was presented to the Board. Brian Zeidner made a motion to accept the Report and Payment of Bills. Al Herman seconded the motion, the motion was unanimously passed.

Correspondence – Nothing to report.

The meeting was adjourned at 1:17 by Keith Heimbach

The next meeting of the Bradford County Conservation District will be held on Monday, April 3, 2023, 12:30 PM, at the Stoll Natural Resource Center and via Zoom.

Respectfully submitted,  
Cheri Holecek  
Administrative Assistant

## March 2023 DEP Conservation District Field Rep Talking Points

### **Pennsylvania Envirothon Call for Volunteers**

The Pennsylvania Envirothon is once again looking for volunteers. The Envirothon is an Environmental Competition for High school students. Students participate in teams of 5 students in a virtual oral component and in-person station testing. The stations include: Forestry, Wildlife, Soils and Land Use, Aquatics and a Current Issue. The 2023 current Issue is Climate Change.

The Virtual Oral Component will be held:

May 17 - Indiana County Conservation District

May 18 - Snyder County Conservation District

May 19 - Monroe County Conservation District

The Station Testing will be held May 24 at Camp Mount Luther, Union County, near Mifflinburg, PA.

Anyone interested in volunteering should go to the Envirothon's website for more information

<https://www.envirothonpa.org/registration/>

### **Draft Guidance for the new Clean Water Procurement Program is posted**

PENNVEST is seeking public comment on the draft guidance for the Clean Water Procurement Program prior to approval at their April 19, 2023 Board meeting. The Clean Water Procurement Program is part of the Clean Streams Fund, with \$22 million available from COVID-ARPA to invest in a "pay for performance" program. The guidelines were developed based on the language in the 2022-2023 Fiscal Code (Act 54) as well as in consultation with DEP and the State Conservation Commission. Go to this link to find the draft guidance:

<https://www.pennvest.pa.gov/Pages/Public-Comment.aspx>

### **Policies and Procedures**

**Statement of Financial Interests** - All Conservation District Directors are considered Public Officials and most District Employees are considered Public Employees. Any Conservation district employee that meets one or more of the criteria in the definition below **MUST** fill out a Statement of Financial Interest. Completing a statement is not optional. It is required by law. Statements are to be completed and filed with the Conservation District no later than May 1st. The general rule with this form is "when in doubt, fill it out".

"Public Official" includes any person (*such as a conservation district director*) appointed by a governmental body (such as the board of county commissioners or the county council)

"Public Employee" includes any individual employed by the Commonwealth or a political subdivision (*like a conservation district*) who is responsible for taking or recommending official action of a non-ministerial nature with regard to: Contracting or procurement; Administering or monitoring grants or subsidies; Planning or zoning; Inspecting, licensing, regulating, or auditing any person; or Any other activity where the official action has an economic impact of greater than a de minimis nature on the interests of any person.

Please refer to the Director Handbook (pp. 4-6) or the Red Ethics Pamphlet (p. 12-15 & 31-36) for additional information. If you require additional forms go to [www.ethics.state.pa.us](http://www.ethics.state.pa.us) and click on "forms" on the left side of the page.

**Public Comment Period Open for Draft Pennsylvania Post-Construction Stormwater Management (PCSM) Manual:** The draft Pennsylvania Post-Construction Stormwater Management (PCSM) Manual is open for a 90-day public comment period (January 28-April 28, 2023), and the associated Pennsylvania Bulletin notice provides an overview of the draft manual and can be viewed at: [Pennsylvania Bulletin \(pacodeandbulletin.gov\)](https://www.pacodeandbulletin.gov) Anyone is welcome to submit written comments during the public comment period. Districts should submit written comments to the 102 Resource Account, [RA-EPCHAPTER102@pa.gov](mailto:RA-EPCHAPTER102@pa.gov)

**2023 Virtual Conservation District and PA Agency Ag Meeting: Pennsylvania Partners Making an Impact!**

Mark your calendars for the 2023 Virtual Conservation District and PA Agency Ag Meeting!

April 3, 2023, 1:00pm to 4:00pm – Statewide Information

April 6, 2023, 9:00am to Noon – Chesapeake Bay Information

County conservation districts and your partners have a huge impact at the local, state, and federal levels. And all of this PROGRESS is happening because of expanding PARTNERSHIPS and PROJECTS! We invite your district to join this half-day meeting to hear from local, state, and federal partners about how your work is connecting the dots everywhere and inspiring partners at every level.

Staff from PA state agencies, USDA-NRCS, and conservation districts are encouraged to attend.

More information to come! Stay tuned for registration information.

**Leadership Development**

**CliftonStrengths for Conservation District Staff** - In 2022, Building for Tomorrow launched a CliftonStrengths initiative with conservation district managers to help identify their strengths and to suggest ways to develop, integrate, and apply these strengths for success in professional and personal life.

We are following up this successful project with CliftonStrengths for Conservation District Staff initiative in 2023. Staff are invited to complete the CliftonStrengths assessment, an online exercise that identifies an individual's unique talent themes and greatest potential for building strengths. Participants will receive a report detailing their five signature themes and access to a wealth of online resources to continue their strengths learning journey, serving as a starting point for the discovery of talents that can be productively applied to achieve success in the workplace and beyond.

After taking the assessment, staff are encouraged to register to attend one of the CliftonStrengths Team-Building Workshops scheduled for February and March. Participants will visit State Parks for a half-day program that includes exploration of the role of talents and strengths, as well as development, integration, and applications of talents and strengths for success. 2023 CliftonStrengths Team-Building Workshops are open to all district staff and there is no fee to attend, but space is limited, and registration is required.

Districts that previously agreed to participate in the 2023 CliftonStrengths initiative have already received access codes and instructions for their staff. If your manager has provided you with a code, please follow the instructions to redeem and complete your CliftonStrengths assessment and then [register for a CliftonStrengths workshop](#). Please contact me directly if you are interested in CliftonStrengths but your manager has not provided you with an access code.

## **PA Agricultural Conservation Assistance Program (ACAP)**

On December 21, 2022 Delegation Agreements were sent out to all Conservation Districts for consideration. As of February 27, 2023, 54 districts have signed and sent in their agreements. A few districts have reached out to the SCC to discuss multi-county or multi-agency agreements to administer ACAP in their respective counties.

SCC has developed a webpage on the PDA website where they plan to keep updated ACAP information and webinar recordings. The webpage currently has the ACAP Guidelines, SCC BMP List and a draft ACAP Application. Also posted is the past recorded webinars.

On January 24, 2023, SCC Board approved the Setback Requirements Policy effective January 1, 2024. Any application submitted on or after January 1, 2024 must adhere to the approved policy. This policy is for projects that include Waste Storage Facilities and Heavy Use Area Protections and states that if these BMP are included in the application and a buffer is included in a plan as a BMP, that buffer must be an average of 35 feet. There is also the ability for the applicant to submit a waiver included in the policy.

On January 26, 2023 SCC, Department of Labor and Industry, NRCS and Lancaster County Conservation District hosted a Prevailing Wage Webinar. This webinar was well attended with 131 attendees. This webinar was aimed to answer any lingering questions that districts had about administering projects consistent with prevailing wage laws. This webinar will also be posted on the SCC's ACAP webpage.

SCC staff intend to continue monthly webinars for all District managers for the foreseeable future.

Upcoming Webinars for District Managers:

Wednesday, March 8, 2023 @ 9:00 am

Wednesday, April 12, 2023 @ 9:00 am

### **ACAP Workgroups Continue**

The ACAP Advisory Workgroup reviews draft documents and provides input on new policies in the program. The ACAP Advisory Workgroup was very key in the development of the Setback Policy and will now move forward in discussions about Bidding policies.

The ACAP Center Subcommittee continues to discuss the Center and the expansion of Boot Camp Trainings. Jennifer Fetter of Penn State will be spearheading the development of the Center, which includes laying out the framework and building staff capacity. SCC plans to meet with Penn State to discuss the needs of State Engineering as well as other outputs.

The ACAP Technical Assistance Workgroup advises on the task of Trainings for Technical Assistance as well as technical support across the state. This group met on February 22<sup>nd</sup> to discuss engineering, RFPs, Job Approval Authority, Certifications for BMPs and Admin Training. With the development of the Center starting to take shape, SCC anticipates this group to reconvene to discuss the actual needs for districts state-wide on a more regular basis.

**ACAP Current Issues** – the following items are on the radar and currently being looking into by the SCC

Bidding Policy

Center Development

Technical Assistance

Counties for CD's not signing the delegation agreement

## **Nutrient Management /Manure Management**

Nutrient Balance Sheet Continue Education Course - The State Conservation Commission (Commission) will host a Nutrient Balance Sheet Continue Education Course on March 13, 2023 from 1:30 pm to 2:30 pm. 1.0 Commission sponsored Nutrient Management and Broker continuing education credits (CECs) will be available.

The webinar will focus on the requirement that all nutrient sources are to be shown on Nutrient Balance Sheets and other NBS issues, such as, how to handle Food Processing Residuals (FPRs)

### **PAG-12 Administrative Extension Published December 17**

The PAG-12 is the NPDES General Permit for Operation of Concentrated Animal Feeding Operations (CAFOs). The Bureau of Watershed Restoration and Nonpoint Source Management and Bureau of Clean Water have consulted with the DEP Agricultural Advisory Board (AAB) on the reissuance of the PAG-12 since the inception of the AAB PAG-12 workgroup in December 2020. The AAB received copies of the pre-Draft and Draft permit in July 2022. EPA received the Draft permit in June 2022 and provided official comments on the Draft permit in September 2022. The AAB did not have comments on the pre-Draft; however, they provided written comments on the Draft Permit in September 2022. Two AAB members also posted comments publicly during the public comment period. Comments received included two specific request to administratively extend the permit. Therefore, the administrative extension of the PAG-12 will be posted the *PA Bulletin* on December 17. All existing permittees will maintain coverage; however, after the current permit expires on March 31, 2023 until the permit is reissued, per EPA policy, new operations cannot obtain coverage under the PAG-12. New operations should apply for coverage under an individual permit. DEP has mapped out a proposed path over the next year to adequately address the remainder of the comments raised as we continue to work to reissue the PAG-12.

**Spring 2023 Nutrient Management Certification Training Dates: Interested parties may register at [www.PaPlants.pa.gov](http://www.PaPlants.pa.gov)**

<b>Training</b>	<b>Tentative Date(s)</b>
Nutrient Management Orientation	March 15
Managing Manure Nutrients Workshop	April 4, 5
Stormwater & Soil Loss Workshop	April 25,26 May 2,3 (Split if big class)
P Index Workshop	April 27 May 4 (Alternative Date)
Plan Writing Workshop	May 9, 10, 11
Public NMS Refresher	May 12
ACA & Manure Storage Workshop	May 23 (Virtual) May 24 (In Field Primary Day) May 25, 26(In Field Spillover Day)
Plan Review Workshop	June 14 (1 <sup>st</sup> choice)
Certification Exam	June 22 Two sites (PDA and LEC)
Boot Camp (Basic)	March 27-31 May 1-5 (Spillover Dates)
Boot Camp II	April 17-21 May 15-19 (Spillover Dates)

## **PA Clean Water Academy**

Periodically we like to send out a list of new content or older content we would like feature. For winter 2023 we offer the following.

### **[Course: Overview of Restoration Guiding Principles \(remote-learner.net\)](#)**

This introduction to restoration guiding principles was developed by the Division of Wetlands, Encroachments, and Training in the Bureau of Waterways Engineering and Wetlands. Please note that this presentation is intended to be an overview presentation and the Division is developing more intensive content to cover many of the topics that are introduced today. For example, a more in-depth or Deep Dive discussion on Legacy Sediments will be available in several forms in the near future. This is intended to be an introduction to a series of trainings addressing issues related to aquatic resource restoration that will be covered over the next couple years.

### **[Course: Case Study - Legacy Sediment Evaluation at Oil Creek \(remote-learner.net\)](#)**

This course is designed to introduce learners to concepts of stream restoration including evaluating legacy sediments. This case study will demonstrate different aspects relating to the legacy sediment impairment at Oil Creek in York County, Pennsylvania. Historical photographs and maps will be evaluated along with the features observed on site. Soil stratigraphy from exploratory trenches will also be evaluated.

### **[Course: Per- and Polyfluoroalkyl Substances \(PFAS\) 101 \(remote-learner.net\)](#)**

In this second “Lunch & Learn” of 2023 we will be learning about PFAS from Dawn Hissner from the Bureau of Safe Drinking Water and Amy Williams from the Bureau of Clean Water. PFAS are widely used, long lasting chemicals, components of which break down very slowly over time. Because of their widespread use and their persistence in the environment, many PFAS are found in the blood of people and animals all over the world and are present at low levels in a variety of food products and in the environment.

### **[Course: Ninety Years of the United States Civilian Conservation Corp \(remote-learner.net\)](#)**

In this Lunch and Learn we will be exploring the Civilian Conservation Corps - an overview of their organization, units camps, contributions to Pennsylvania; and their modern-day legacy.

### **[Course: DEP Draft Stormwater Manual Update - Fall 2022 \(remote-learner.net\)](#)**

This webinar is from the 2022 Fall CD Chapter 102 Meetings and includes a presentation on proposed updates to the Post Construction Stormwater BMP Manual. This presentation is led by Dr Rob Traver, Dr Amanda Hess and Mark Bowen from NTM Engineering.

### **[Course: Preparing for Grid-Scale Solar \(remote-learner.net\)](#)**

This session will kick-off with an overview of grid-scale solar development trends in Pennsylvania by DEP, including information on the factors driving this type of development, a high-level overview of the development process, county-level maps of where projects are being proposed, and the quantity and size of projects being proposed. DCNR Policy Office will discuss the agency's work to support informed decision-making on the part of landowners, developers, and municipal officials to promote conservation and sustainable best practices in the siting and construction of utility scale solar systems. Finally, Monarch Vegetation Services will provide real life examples and best practices for incorporating sustainable landscapes into the development of these systems to support biodiversity and enrich wildlife corridors and habitat.

### **[Course: Large Woody Material for Stream Restoration \(Webinar\) \(remote-learner.net\)](#)**

These webinars will cover the benefits and considerations of utilizing large woody material additions to stream corridors. Floodplain hydrology, stream morphology, wetland issues, permitting, and operational risks will all be discussed.



**102 and 105 Attachment B on the Clean Water Academy** – It is essential that Districts update the Attachment B on the Clean Water Academy for the Chapter 102 and 105 Programs anytime there are staff changes at the district. **The 102 and 105 Programs use the Attachment B online forms to enable e-permitting permissions for new staff** and to disable them for former staff. The Attachment B can be found under the Data Portal. To update Attachment B, you need to search for your county and then select the Gear icon to edit. You can then change employment status to Former and choose an Employment End Date. This helps DEP to maintain all the data systems we need to maintain and enable. [Course: Data Portal \(remote-learner.net\)](#)

### **Chesapeake Bay**

**Countywide Action Plan (CAP) BMP Verification Funding Deadline** - As a reminder, all reverification activities utilizing the \$30,000 BMP Verification funds provided to each county must be completed by **March 31<sup>st</sup>, 2023**. All invoices submitted as part of a reimbursement request for BMP Verification work must be dated prior to the 31<sup>st</sup> in order to be reimbursable.

**Regional CAP Support Staff Team** – With the expansion of the Chesapeake Bay Office to the Bureau of Watershed Restoration and Nonpoint Source Management, there will be a transition of roles and responsibilities on the monthly CAP calls. Watershed Managers will be brought on to facilitate the monthly CAP calls, CDFRs to take notes and lend local knowledge, and the WAAS Coordinator will continue to guide program level items. As each region's Watershed Manager and CDFR staff positions are filled these transitions will begin to take place. The Northeast region currently has both a CDFR and Watershed Manager and will begin this transition in a 2-3 month timeframe. The Northcentral region has a Watershed Manager, and is in the process of hiring a CDFR, and will begin this transition in a 1 month timeframe. This region is also experiencing a transition in the WAAS Coordinator from Kate Beats to Shane Gutsie. The Southcentral region is looking for a Watershed Manager (position open, share widely please!), has their CDFRs in place, and will transition in a 2-3 month timeframe.

## Dates to Remember

### SCC Meetings – 1:00 PM

Hybrid Meeting	Mar 14
Hybrid Meeting	May 9

### SCC Conference Calls – 8:30 – 10:00 AM

Conference Call	Feb 14
Conference Call	Apr 11

### Nutrient Balance Sheet Continuing Education Course - 1:30 – 2:30

Virtual	March 13
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### Leadership Development CliftonStrengths for District Staff: 9:00 am – 2:00 pm

Hickory Run State Park, White Haven	Feb 28
French Creek State Park, Elverson	March 2
Bald Eagle State Park, Howard	March 7
Moraine State Park, Portersville	March 8
Keystone State Park, Derry	March 9
Lackawanna State Park, North Abington Twp.	March 14

### Verbal Judo for Conservation Districts

SureStay Plus Hotel, Bethlehem	March 28-29
Red Lion Hotel, Harrisburg	March 30-31
Hilton Garden Inn, Cranberry Township	April 4-5

### 2023 Virtual Conservation District and PA Agency Ag Meeting

Statewide Information	April 3	1:00pm – 4:00pm
Chesapeake Bay Information	April 6	9:00am – 12:00pm

### Ag Boot Camp

Basic	March 27-31 May 1-5 (Spillover Dates)
Advanced	April 17-21 May 15-19 (Spillover Dates)

### Chapter 102 Topic-based Technical Training

Virtual	April 12
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### Chapter 102 Basic Training

Red Lion Inn, Harrisburg	May 23-26
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**Also,** check the Conservation District Training/Special Events Calendar at, [www.PACD.org](http://www.PACD.org) Select the "Events" tab and then the "Training Calendar" tab.

FEBRUARY  
CORRESPONDENCE

- #1 FARMSHINE
- #2 BAY JOURNAL
- #3 DEP, Environmental Cleanup and Brownfields Program
  - Copy of Statewide health Standard Final Report Approval to Charles Olmstead for the SGL-12N West Water Impoundment, Leroy Township

**Treasurers Report  
March 6, 2023**

589,532.66	PS General Municipal Fund
433,054.91	PS General Courtesy Account
31,508.45	e-commerce Acct
1,206,113.62	First Citizens Municipal Fund
180,644.92	First Citizens Checking
70,885.18	First Citizens Ag Reserve
10.50	First Citizens LVR Checking
7,075.62	First Citizens D&G Checking
77,492.43	First Citizens LVR Municipal
2,084,258.84	First Citizens D&G Municipal
1,000.08	First Citizens ACAP Municipal
1,000.01	First Citizens ACAP Checking
234,030.80	First Citizens BC Watershed Fund
59,939.27	Manchester Memorial
24,322.28	BSFLA Scholarship Account

**\$5,000,869.57**

**Total**

**General Account Bills to be Paid**

131.21	Adam D. Chorba Mileage and Expenses
164,702.27	BC Commissioners Employee Reimb.
428.32	Bradley W. Cummings Mileage and Expenses
214.23	Cathy S. Yeakel Mileage and Expenses
75.01	Cheri A. Holecek Mileage and Expenses
65.44	Daniel Rhodes Mileage and Expenses
220.61	Isaac S. Walker Mileage and Expenses
71.22	Jenny Marino Mileage and Expenses
900.00	Susan Johnson February 2023 Cleaning
212.33	Jonathan Vannoy Mileage and Expenses
150.00	Joseph D. Quatrini Mileage and Expenses
187.20	Kevin Brown Mileage and Expenses
50.00	Kyleen H. Dinelli Expenses
695.00	Mac's Plowing and Salting
289.31	Matthew A. Schoen Mileage and Expenses
420.00	Michael Corby BMP Verification
89.95	Miranda E. Neville Mileage and Expenses
56.65	NTSWA Garbage
132.57	Patrick M. Cullen Mileage and Expenses
355.97	Penelec Electric
70.00	Penn State University Agronomy Guides
133.84	Timothy M. Robson Mileage and Expenses
540.95	Valley Energy Gas
378,553.73	Transfer D&G Replenishment from PS Bank To First Citizens
49,359.13	Transfer LV Replenishment from PS Bank to First Citizens
220.00	Tori Bristol Website Updates
140.06	Voyager Fuel

**\$ 598,465.00**

**Total General Account Bills to be Paid**

**General Account Bills Paid Since Last Meeting**

938.30	Commonwealth of PA Sales Tax 7-1-2022 to 12-31-2022
92.99	Roof Jewelers & Awards DG Plaque and Golden Shovel Award
100.00	PACD Salary Survery Donation
259.98	Visa KLB Credit Card Payment
2,532.23	Visa JDQ Credit Card Payment

2,345.48	Visa CSY Credit Card Payment
3,381.17	Visa KHD Credit Card Payment
208.10	Penelec Electric for Newer Section of Building
50.00	Pennsylvania Farmland Preservation Assn. Membership 2023
55.18	Wysox Municipal Authority Water - January
65.68	Wysox Municipal Authority Sewer - January
699.90	Sweet Valley Do It Best Hardware Folding Tables for Events
15.00	Wyoming County Conservation District Registration NE Reg. Cont. Wkshp

**\$ 10,744.01**

**Total General Account Bills Paid Since Last Meeting**

**General Account Bills Paid by Credit Card Since Last Meeting**

8.99	Amazon DG Ed - Pencils
85.00	Central Bradford County Chamber Annual Dinner Registration
65.37	Walmart Worms
10.59	Endless Supply Co. Meds for Eels
45.53	Grainger Auger Drill 3/4 inch - 2
6.09	Amazon Fish Food
117.54	Amazon DG - File Folders
16.85	Amazon Tissues
109.99	Amazon Toner for JAM Printer
65.37	Walmart Worms
14.98	Tops Staff Meeting Cookies
8.97	Amazon Rubber Gloves for Pest Removal in Garage
6.79	Amazon ISW Rolodex
212.74	Staples LP Office Chair
212.74	Staples Office Chair
212.74	Staples JJ Office Chair
5.30	Dollar Tree Education Project Supplies
12.99	Tops Salary Committee Meeting Cookies
9.85	Postmaster Ch 102 Postage
8.13	Postmaster Ch 102 Postage - Isbell
10.99	Tops Conservation District Video Awards Lunch
749.10	Rohrer Seeds Wildflower Seed for Tree Sale
67.24	Twin Ponds Country Market Conservation District Awards Lunch
123.68	Graphicsland Earth Day Stickers

**\$ 2,187.56**

**Total General Account Bills Paid by Credit Card Since Last Meeting**

**\$ 611,396.57**

**Total General Account Bills**

**Income Since Last Meeting**

17,139.18	CB Engineer Reimbursement 12/31/2022
28,892.98	Nutrient Management Delegation 9-30-2022
20,253.48	CB Engineer Reimbursement 09/30/2022
49,359.13	LowVolume Replenishment 12-31-2022
378,553.73	D&G Replenishment 12-31-2022
20,034.75	Nutrient Management Delegation 12-31-2022
12,436.61	Watershed Specialist 12-31-2022
60.00	Water Club TMR
133.00	Tree Sale Orders
9.00	Tree Sale Orders
500.00	Plan Review - Washita Valley Enterprises
250.00	Earth Day Donation - Claverack
250.00	Plan Review - Sayre Water System
200.00	Plan Review - Towanda Mesh. Transmission Line
1,250.00	Earth Day Donation - Energy Transfer

1,250.00	Green Career Day Donation - Energy Transfer
100.00	Earth Day Donation - Sayre American Legion
39.00	Sign Sales - Gas Danger - Pepper
2,500.00	Earth Day Donation - Williams
4,552.50	USDA February Rent
2,080.56	February Interest

**\$ 539,843.92**      **Total General Account Income Since Last Meeting**

**Dirt & Gravel Roads Account**

**Dirt & Gravel Roads Account Bills To Be Paid**

609.52	Gambal D&G Newsletter
1,100.00	Gambal D&G Folders

**\$ 1,709.52**      **Total Dirt & Gravel Roads Account Bills To Be Paid**

**Dirt & Gravel Roads Account Bills Paid Since Last Meeting**

400.00	Wysox Fire Company Aux. DG Annual Meeting Hall Rental
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**\$ 400.00**      **Total Dirt & Gravel Roads Account Bills Paid Since Last Meeting**

**\$ 2,109.52**      **Total Dirt & Gravel Roads Bills**

**Dirt & Gravel Roads Account Income Since Last Meeting**

1,855.05	Interest February
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**\$ 1,855.05**      **Total Dirt & Gravel Roads Account Income**



# BRADFORD COUNTY CONSERVATION DISTRICT

Stoll Natural Resource Center - 200 Lake Rd., Suite E - Towanda, PA 18848

Telephone (570) 265-5539 ext. 6

Cathy S. Yeakel, Manager

Date: March 6, 2023

Name: Daryl Miller

Title: Vice Chair, District Director

Organization: Bradford County Conservation District (BCCD)

Re: Conflict of interest at 3/6/2023 BCCD Board Meeting

I, Daryl Miller, must abstain from discussion and/or voting on the

following agenda item or topic ACAP QAS documents

I must abstain for the following reason(s) I am on the SEC Board

Signed: [Signature]

Date 3-6-2023

### § 1103. Restricted activities

(j) **Voting conflict.**--Where voting conflicts are not otherwise addressed by the Constitution of Pennsylvania or by any law, rule, regulation, order or ordinance, the following procedure shall be employed. Any public official or public employee who in the discharge of his official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes of the meeting at which the vote is taken, provided that whenever a governing body would be unable to take any action on a matter before it because the number of members of the body required to abstain from voting under the provisions of this section makes the majority or other legally required vote of approval unattainable, then such members shall be permitted to vote if disclosures are made as otherwise provided herein. In the case of a three-member governing body of a political subdivision, where one member has abstained from voting as a result of a conflict of interest and the remaining two members of the governing body have cast opposing votes, the member who has abstained shall be permitted to vote to break the tie vote if disclosure is made as otherwise provided herein.



# BRADFORD COUNTY CONSERVATION DISTRICT

Stoll Natural Resource Center - 200 Lake Rd., Suite E - Towanda, PA 18848

Telephone (570) 265-5539 ext. 6

Cathy S. Yeakel, Manager

Name: Daryl Miller

Date: March 6, 2023

Title: Vice Chair, District Director

Organization: Bradford County Conservation District (BCCD)

Re: Conflict of interest at 3/6/2023 BCCD Board Meeting

I, Daryl Miller, must abstain from discussion and/or voting on the following agenda item or topic Conservation Technician

I must abstain for the following reason(s) I am on the County Salary Board

Signed: [Signature] Date 3-6-2023

### § 1103. Restricted activities

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# BRADFORD COUNTY CONSERVATION DISTRICT

Stoll Natural Resource Center - 200 Lake Rd., Suite E - Towanda, PA 18848

Telephone (570) 265-5539 ext. 6

Cathy S. Yeakel, Manager

Date: March 6, 2023

Name: Robert Miller

Title: District Director

Organization: Bradford County Conservation District (BCCD)

Re: Conflict of interest at 3/6/2023 BCCD Board Meeting

I, Robert Miller, must abstain from discussion and/or voting on the following agenda item or topic ACAP QAB approval of board members

I must abstain for the following reason(s) wife Amanda Miller on the Board

Signed: [Signature] Date 3/6/23

### § 1103. Restricted activities

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# BRADFORD COUNTY CONSERVATION DISTRICT

Stoll Natural Resource Center - 200 Lake Rd., Suite E - Towanda, PA 18848

Telephone (570) 265-5539 ext. 6

Cathy S. Yeakel, Manager

Date: March 16, 2023

Name: Daryl Miller

Title: Vice Chair, District Director

Organization: Bradford County Conservation District (BCCD)

Re: Conflict of interest at 3/16/2023 BCCD Board Meeting

I, Daryl Miller, must abstain from discussion and/or voting on the following agenda item or topic ACAP Coordinator

I must abstain for the following reason(s) I am on the County Salary Board

Signed: [Signature] Date 3-16-2023

## § 1103. Restricted activities

(j) **Voting conflict.**--Where voting conflicts are not otherwise addressed by the Constitution of Pennsylvania or by any law, rule, regulation, order or ordinance, the following procedure shall be employed. Any public official or public employee who in the discharge of his official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes of the meeting at which the vote is taken, provided that whenever a governing body would be unable to take any action on a matter before it because the number of members of the body required to abstain from voting under the provisions of this section makes the majority or other legally required vote of approval unattainable, then such members shall be permitted to vote if disclosures are made as otherwise provided herein. In the case of a three-member governing body of a political subdivision, where one member has abstained from voting as a result of a conflict of interest and the remaining two members of the governing body have cast opposing votes, the member who has abstained shall be permitted to vote to break the tie vote if disclosure is made as otherwise provided herein.