

# BRADFORD COUNTY CONSERVATION DISTRICT

Stoll Natural Resource Center  
200 Lake Road, Suite E, Towanda, PA 18848  
Telephone (570)265-5539 Ext.

August 7, 2023, MEETING

The August 2023, meeting of the Bradford County Conservation District was called to order by Keith Heimbach, on August 8, 2023, at 12:30 PM, at the Stoll Natural Resource Center and via Zoom.

District Directors Attending the Meeting were: Keith Heimbach, Robert Miller, Brian Zeidner, Alvin Herman and Anthony Ventello

Others attending the meeting were: Bruce Chase – Associate Director, Rachael Fish – DEP Field Rep, Chad Spencer – NRCS, Cathy Yeakel – District Manager, Kevin Brown – Ag. Team Leader, Adam Chorba – Forest Specialist, Brad Cummings – Chapter 102/105 Program Manager, Tim Robson – D&G Roads Specialist, Matthew Schoen – D&G Roads Specialist, Miranda Neville – Ag. Resource Specialist. Isaac Walker – Ag. Resource Specialist, Jonathan VanNoy – Nat. Resource Specialist, Patrick Cullen – District Engineer, Daniel Rhodes – Education Coordinator, Lacy Powers – Natural Resource Specialist, Jenny Marino – Accounts Supervisor, and Cheri Holecek – Administrative Assistant.

Alvin Herman made a motion to accept the July 10, 2023, minutes as written. Robert Miller seconded the motion; motion was unanimously passed.

## REPORTS FROM COOPERATING AGENCIES AND GUESTS:

Progress Authority - Tony Ventello stated they are applying for a large broadband grant.

### NRCS –

- AMA – Completed 2 high tunnel contracts
- EQIP – Hope to have 3 FMP signed this week
- SDC position was advertised
- Working on CSP renewal and coordinating with BCCD to develop CNMP's for the next fiscal year

CLAVERACK – Brian Zeidner advised that approximately 270 have connected to their fiber internet. Herrickville is now open for connecting but they will be doing it in stages as there is over 1000 eligible. He is also dealing with building and maintenance issues and High bill calls.

## OLD BUSINESS

Boardwalk Vandalization - the boardwalk was once again vandalized and it took 2 people 1 ½ days to do repairs/replace boards for safety. Suggestions were to add cameras that will alert your cell phone, put up fencing and gates at the entrances and put up a sign stating there are cameras. It was agreed to put up signs stating that there are surveillance cameras to see if that deters vandals first.

## COMMITTEES

Energy Committee update – meetings are coming up, one is Friday at 4pm here with Farmer Fred. Bruce Chase will update the board with the next meeting that should be with Solar Opportunities on or about Thursday 8/17/23.

## NEW BUSINESS

Salary Board Meeting - The Salary Board meeting will be held August 31, 2023, at 9:30, at the Towanda Court House.

Vehicle Purchase – D&G and Watersheds purchased a new truck. ACAP purchased the old truck for district use.

Vehicle Sale – The Old District Truck (Sonoma) has no value and Dan Rhodes is the only one interested in it. Anthony Ventello made a motion to sell the Sonoma to Dan Rhodes for \$1. Brian Zeidner seconded the motion, the motion was unanimously passed.

Troy Fair Recap – The fair went well, we had some recognition on TV, thoughts are to continue having our presence at the fair.

Donations - Brian Zeidner made a motion to donate \$100 to the American Heart Association in memory of John Martin Chapman and donate \$100 to the Bradford County Humane Society in memory of Chester Ostrowsky. Alvin Herman seconded the motion, the motion was unanimously passed.

## PROGRAM UPDATES

CAP Update – County Action Plan- In 2022 we applied for \$460,150 and received \$320,779. \$80,000 was earmarked for a county position to certify and report previously installed BMPs. Instead of giving each county that much, they gave \$100,000 to a group of 3 counties. In reality, we applied for \$380,150 after taking out money for that position, and received \$320,779. Monies were approved for, and spent on cover crops, soil sample kits, existing BMP maintenance, fencing, a no till drill, and structural BMP's in conjunction with NRCS projects.

In 2023 we applied for less money as ACAP was coming along and we would use that for a lot of projects. We applied for \$476,580, with \$303,850 being for streambank rehab. That particular part of the proposal was rejected. Also rejected was a septic system maintenance project and a ground driver manure spreader. Approved was an amount of \$176,306. The part of the grant that was approved was more money for fencing, manure injection equipment, soil sampling equipment, grass waterway installation, and BMP maintenance (specifically the removal of, or fixing of diversion ditch outlets). We have currently spent the majority of that money also.

ACAP Update/Rankings Review – A handout listing the rankings was given to the directors for approval of round 2. Brian Zeidner made a motion to approve the rankings as listed but to only fund projects listed at 90 and above unless there are only low-ranking projects. Robert Miller seconded the motion, the motion was unanimously passed.

ACAP policy changes – Robert Miller made a motion to accept the policy changes to include that in-stream stabilization practices and riparian buffer work (trees/shrubs and associated materials and labor) can be funded at 100% with ACAP program funds or with a combination of ACAP and other funding sources and therefore would not need a 15% in-kind contribution for this portion of the project, Alvin Herman seconded the motion, the motion was unanimously passed.

Nutrient Management Plan Approvals – none

Amendment to the Agenda – Alvin Herman made a motion to approve the amendment to the agenda to add D&G Contracts. Brian Zeidner seconded the motion, the motion was unanimously passed.

D&G Contracts – Brian Zeidner made a motion to approve the extension to the Smithfield Project until August 31, 2023, as proposed. Anthony Ventello seconded the motion, the motion was unanimously passed.

Commission Report – Field Representative – Rachael Fish reviewed the Field Rep Talking Points that was handed out at the meeting.

Treasure's Report & Payment of Bills – The Treasurer's Report was presented to the Board. Brian Zeidner made a motion to accept the Report and Payment of Bills. Alvin Herman seconded the motion, the motion was unanimously passed.

Correspondence – A summary of correspondence received was provided at the meeting

The meeting was adjourned at 1:45 by Keith Heimbach.

The next meeting of the Bradford County Conservation District will be held on Monday, September 11, 2023, 12:30 PM, at the Stoll Natural Resource Center and via Zoom.

Respectfully submitted,

Cheri Holecek

Administrative Assistant

JULY  
CORRESPONDENCE

- #1 FARMSHINE
- #2 BAY JOURNAL
- #3 DEP, Moshannon District Mining Office
  - Copy NPDES Permit and copy of New Small Noncoal Permit Issuance to Rock Ridge Quarries, Inc. for the Burke Quarry, Wilmot Township.
- #4 DEP, Environmental Cleanup and Brownfields Program
  - Copy of Statewide Health Standard and Background Standard Final Report Approval to Blackhill Energy, LLC for the Jackson A-South 2H North Produced Water Spill Cleanup, Springfield Township.
  - Copy of Receipt of Notice of Intent to Remediate and Final Report to Creston Environmental LLC for the Borek N SUS 1H on the Maggie BRA Well Pad, Tuscarora Township.
  - Copy of Receipt of Final Report to Penn Environmental & Remediation, Inc. for the GM Trucking Produced Water Release Cleanup, Wyalusing Township.
  - Copy of Statewide Health Standard Final Report Approval to Chesapeake Appalachia, LLC for the Chesapeake Maggie BRA Pad Produced Water Spill Cleanup, Tuscarora Township.
- #5 DEP, Waterways and Wetlands
  - Copy of GP Acknowledgment Notification to PennDOT for the Bradford SR 4021/0050/1096 Pipe Replacement 3188, Ridgebury Township.
- #6 DEP, Grants Center
  - Letter of Mutual Consent for the following (submitted electronically):
    - o Grant Number: C990002580
    - o Grant Number: C990002546

## August 2023 DEP Conservation District Field Rep Talking Points

### MBE/WBE Letter of Mutual Consent Email from DEP Grants Center

On Tuesday, July 18, DEP Grants Center notified DEP Programs that utilize EPA federal grants and provide match for EPA grants that there has been an amendment to the reporting requirements, which is retroactive to October 2022.

*Specifically, EPA has amended the MBE/WBE utilization and reporting as a condition of their grants to DEP which in turn is passed down to our subrecipients to require their procurement information to be captured for inclusion in DEP's submission. As this requirement is retroactive to 2022, the Grants Center will be sending out a Letter of Mutual Consent (LOMC) to grantees informing them of their requirement to meet these reporting obligations, which are outlined in the updated Attachment F under section 6.C. 1-3 as well as in the LOMC, a copy of which is attached. This letter will be sent to any grantee who has a grant that is currently still open, regardless of start date, that is funded by federal EPA funds or state funds used as match to an EPA grant. We are planning to have all letters sent out by c/o/b Friday.*

The MBE/WBE has always been part of the grant agreements. The update that EPA passed down to the State is that our grantees must report quarterly on their MBE/WBE process as it related to procurement of services.

On July 31, 2023, DEP-BWRNSM held a Listening/Q&A Session related to MBE/WBE (Minority Business Enterprise/Women Business Enterprise). **The session was recorded to develop an FAQ document that will be shared once completed.** Any additional questions should be directed to [RA-EPMBEWBE@pa.gov](mailto:RA-EPMBEWBE@pa.gov)

### Conservation District Fund Allocation Program FY 2023-2024 Allocations

The Commission approved tentative allocations for Fiscal Year 2023-2024 Conservation District Fund Allocation Program (CDFAP), at their July 19, 2023 meeting. The allocations are contingent on a final state budget and based on level line items in the State Budget. The SCC maintained the cost-share rates cost-share rates as follows: Manager: \$30,000; 1<sup>st</sup> E&S Tech: \$20,000 and ACT: \$20,000. In addition, the SCC allocated \$118,005 to all districts as a general allocation of CDFAP Line Items and UGW Funds. Districts with unconventional gas wells also received a per well allocation for their District using the same formula used in past years.

The SCC also allocated funds for Statewide Special Projects including: ACT Boot Camp, Leadership Development, Ombudsman, Pennsylvania Envirothon, Online Budget Spreadsheet. A summary of the allocations will be sent to districts in the near future. The Conservation District Support Section and SCC are planning a webinar for August 14 at 11:00 am to assist districts with completing the Allocation Worksheet.

## **Environmental Education Grants Application Round Open:** August 1 – November 15, 2023

This year's Environmental Education Grants Program Funding Priorities supports projects that address Water and/or Climate Change and engage people living, working and/or going to school within Environmental Justice areas.

**Water** - Education programs promoting effective ways to reduce non-point source and source water pollution to improve water quality.

**Climate Change** - Education projects that increase the audience's understanding of how human activities contribute to climate change impacts (floods, pests, groundwater changes, agricultural disruptions, etc.) and potential threats to human health. - **Environmental Justice**

Water and/or Climate Change education programs designed to engage audiences (youth and/or adults) living, working and/or attending school within Environmental Justice (EJ) areas.

### **Program Award Amounts**

- Mini Grants up to \$5,000 for local (school, county, municipality or other defined area) environmental education projects.
- General Grants (Level I): up to \$30,000 for large-scale, regional and/or statewide environmental education projects.
- General Grants (Level II): up to \$65,000 for non-formal environmental education programs designed to widely\* engage teachers and youth at three (3) levels: county, state and national (\*Teachers and students from at least 60 Pennsylvania counties must directly participate in the project) AND at least 30% of the EE program participants live, work, and/or attend school within an Environmental Justice Area.

**2024 EE Grants LIVE Webinar:** September 26, 2023: Noon-1:30.

All potential applicants are encouraged to attend. Please register for this event by September 22, 2023. The session will be recorded and posted on the EE Grants Homepage.

**2024 Environmental Education Grants Program Manual**, can be found at :

<https://www.dep.pa.gov/Citizens/EnvironmentalEducation/Grants/Pages/default.aspx>

This includes all required application documents, and other pertinent information.

**Applications** must be submitted electronically: <https://www.esa.dced.state.pa.us/Login.aspx>

**Questions** may be directed to the Environmental Education & Information Center: [RA-epEEgrants@pa.gov](mailto:RA-epEEgrants@pa.gov)

## **2023 Management Summit & Pre-Con**

Managers and management staff don't forget to register for the 2023 Management Summit and Pre-Con, September 12-14 at the Wyndham Conference Center State College. New and first-time managers, assistant managers, team leaders and other management-aspiring district staff are especially encouraged to register for the Tuesday Pre-Con, a program for emerging leaders featuring a morning workshop focusing on executive & supervisory skills and an afternoon workshop focusing on emotional intelligence.

Wednesday's Summit keynote, presented by Sarah Colantonio of Lancaster-based [Work Wisdom](#), will examine the connections between stress, burnout, and emotional intelligence and their effects on organizational culture and leadership. The Summit program also features breakouts on financial topics and strengths-based performance reviews, a workshop session on Change Management & Maximizing Total Compensation, partner presentations, and an opportunity to meet the new district management staff and new CDFRs.

Visit [Building for Tomorrow](#) for agenda & registration links. Please note that the deadline for making a reservation from the Summit room block is August 11.

## PA Agricultural Conservation Assistance Program (ACAP)

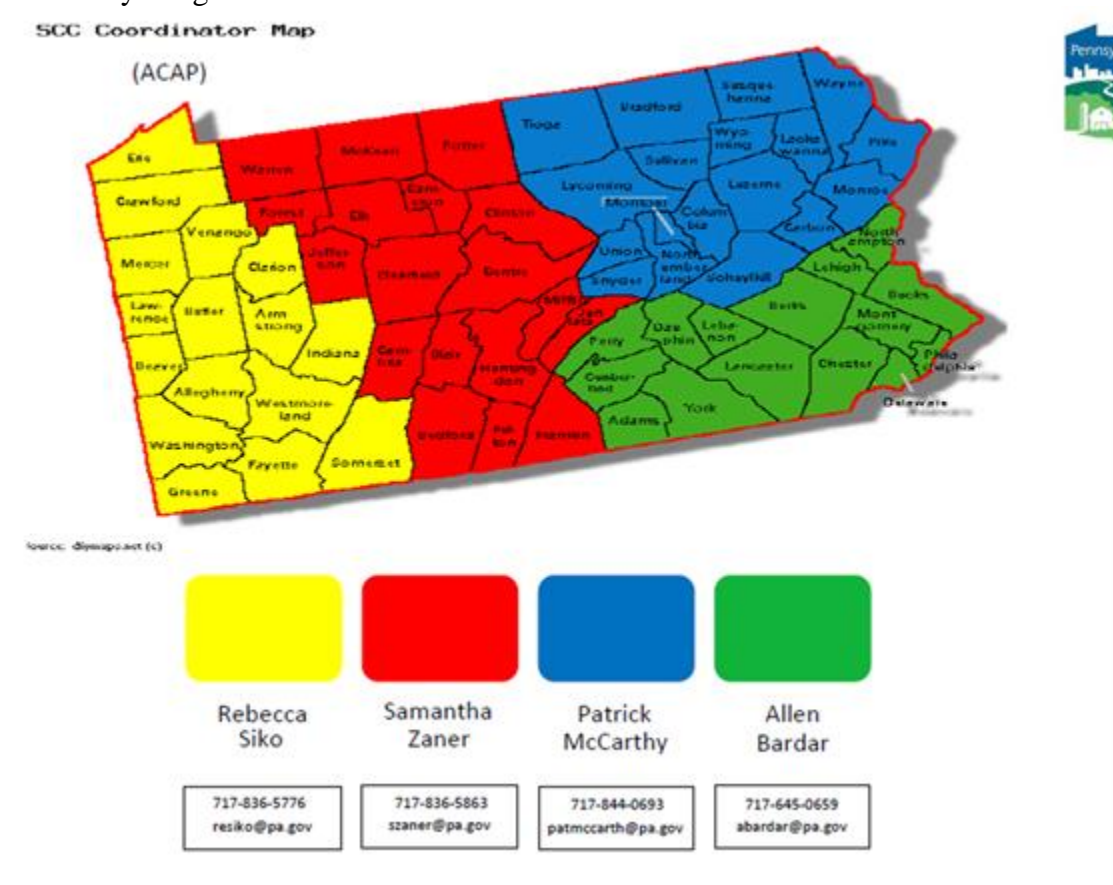
SCC has developed a webpage on the PDA website where they plan to keep updated ACAP information and webinar recordings. The webpage currently has the ACAP Guidelines, SCC BMP List and a draft ACAP Application. Also posted are past recorded webinars. All ACAP information can be found at: [https://www.agriculture.pa.gov/Plants\\_Land\\_Water/StateConservationCommission/Pages/default.aspx](https://www.agriculture.pa.gov/Plants_Land_Water/StateConservationCommission/Pages/default.aspx) and [The Center for Agricultural Conservation Assistance Training | Penn State Extension \(psu.edu\)](http://The_Center_for_Agricultural_Conservation_Assistance_Training_Penn_State_Extension_psu.edu). All ACAP documents are downloadable from the Penn State Extension website.

### **Documenting ACAP Projects Through Photos**

As the new budget year approaches, we will start making the case for a dedicated funding source for ACAP. The SCC would like to document ACAP successes over time through photos and stories, and to quantify the benefits of practices from water quality, soil health, and farm viability perspectives. When implementing ACAP projects, please take a lot of “before and after” photos that we can share with state leaders and decision makers to guide discussions for future fiscal years.

### **ACAP Staffing**

SCC is pleased to announce that the 4 regional staff are on board and working on getting up to speed. A map of County assignments is shown below.





**REAP Tax Credit Applications to be Accepted Starting August 7** - On August 7, the State Conservation Commission will begin accepting applications for REAP tax credits from agricultural producers who implement best management practices or purchase equipment to reduce nutrient and sediment runoff, enhance soil health and improve the quality of Pennsylvania's waterways. For the 5<sup>th</sup> year, the 2023-24 budget funds \$13 Million Tax Credits and expanded eligibility for the program under the PA Farm Bill. Farmers may receive up to \$250,000 in any seven-year period, and spouses filing jointly can use REAP Tax Credits. Tax credits through Pennsylvania's innovative conservation financing program, [Resource Enhancement and Protection \(REAP\)](#), can be combined with other state funding, including the [Agriculture Conservation Assistance Program](#), and [Conservation Excellence Grants](#), as well as federal funding through programs like the [Environmental Quality Incentives Program](#) to help pay for on-farm enhancements that protect the environment and boost farm sustainability. Examples of funded projects include no-till planting and precision ag equipment, waste storage facilities, conservation plans, and [Nutrient Management Plans](#). Measures that limit run-off from high animal-traffic areas, as well as cover crops and stream buffers that prevent erosion, keeping nutrients in the soil and out of the water, are also common practices eligible for tax credits. Farmers may receive REAP tax credits of 50 to 75 percent of a project's eligible out-of-pocket costs. Farmers whose operation is in a watershed with an EPA-mandated Total Maximum Daily Load (TMDL) can receive REAP tax credits of 90 percent of out-of-pocket costs for some projects.

REAP applications are reviewed on a first-come, first-served basis. Baseline eligibility includes compliance with the [PA Clean Streams Law](#) and the Pennsylvania Nutrient and Odor Management Law. [More information about REAP](#), including the 2023-24 application packet, program guidelines and sponsorship process, is available at [agriculture.pa.gov](http://agriculture.pa.gov). The deadline to submit applications is October 31, 2023. Funds may run out before the deadline.

### **Final SOP for Chapter 102 Inspections**

DEP's Bureau of Clean Water (BCW) has taken many of your suggestions and made updates, and has posted the final SOP for Chapter 102 Inspections in Clean Water Academy, Chapter 102 Resource Center (posted to [Compliance and Enforcement Resources](#) and [Chapter 102 SOPs](#), click on [Compliance SOPs](#)).

Some of the updates made to the draft SOP include: 1) the addition of procedures for inspecting contaminated sites and PennDOT/Turnpike projects; 2) the identification of the specific violation that should be cited on the inspection report anytime the SOP indicates a condition is a violation; and 3) improved guidance in Table 1 (categorizing the severity of violations for follow-up inspections).

**The effective date of the SOP is July 1, 2023.** The SOP itself is about 30 pages long. We encourage you to read it in its entirety. Program evaluations starting in July 2024 will consider performance in implementing this SOP for the compliance-related components of the evaluations.

The appendices, which provide additional guidance, are broken out from the SOP in Clean Water Academy, as shown below. The appendices include E&S and PCSM BMP Inspection Checklists, which have been saved in Word format. These are optional but could be useful for your inspections.

#### **Compliance SOPs - Chapter 102 Inspection SOP - 7/1/2023**

- Attachment A – Supplementary Inspection Guidance
- Attachment B – Safety and Access Entry
- Attachment C – E&S BMP Inspection Checklists
- Attachment D – Common E&S BMPs
- Attachment E – PCSM BMP Inspection Checklists
- Attachment F – Inspection Reports Narratives
- Timber Harvest Safety Tips



Rather than conduct one long training on this SOP, we are planning to have a series of shorter webinars on a monthly basis over a one-year period to reinforce the procedures in the SOP, starting this September. Below is the tentative list of topics that will be covered in each webinar. A few weeks before each webinar we will send a Teams meeting invitation to you with the specific date and time. As these webinars will be short (1 hour or less in most cases), we highly encourage your participation whenever possible. Any recommendations you have as you implement the SOP should be shared with BCW through the [Chapter 102 resource account](#).

Month	Topic
September 2023	Inspection Frequencies and Table 1 (Severity of Violations)
October 2023	Preparing for an Inspection (Supplies, Resources)
November 2023	Access and Entry, Authority, and Denial of Access
December 2023	Review of Records
January 2023	Inspecting E&S BMPs
February 2023	Inspecting PCSM BMPs
March 2023	Inspecting Discharge Points and Documenting Pollution
April 2023	Evidence Documentation
May 2023	Post-Inspection Conference and Compliance Assistance
June 2023	Writing a Good Inspection Report
July 2023	Complaint Inspections / PennDOT & Turnpike Inspections
August 2023	NOT Inspections

### **PA Clean Water Academy**

**102 and 105 Attachment B on the Clean Water Academy** – It is essential that Districts update the Attachment B on the Clean Water Academy for the Chapter 102 and 105 Programs anytime there are staff changes at the district. **The 102 and 105 Programs use the Attachment B online forms to enable e-permitting permissions for new staff** and to disable them for former staff. The Attachment B can be found under the Data Portal. To update Attachment B, you need to search for your county and then select the Gear icon to edit. You can then change employment status to Former and choose an Employment End Date. This helps DEP to maintain all the data systems we need to maintain and enable. [Course: Data Portal \(remote-learner.net\)](#)

### **Chesapeake Bay Program**

CAP county partners are in the middle of their Two-Year Milestone and Annual Progress reporting for 2023. This year Pilot and Tier 3 & 4 county partners are going through the Two-Year Milestone process where they are able to make both programmatic and numeric changes to their Countywide Action Plans. Tier 2 counties are reporting their annual progress this year.

Partners. Projects. Progress! PA’s 2022 Healthy Waters Annual Report is out ...and there are lots of partner and project stories, thanks to you and your hard work! The annual report was presented to the State Conservation Commission members on Wednesday at the PACD/SCC Joint Annual Conference and can be found on DEP’s Chesapeake Bay Watershed Restoration Division Annual Report webpage. Please share the good news with your partners!

## **Sunshine Act Details (continued):**

- What's considered agency business?  
The law defines agency business as “the framing, preparation, making or enactment of laws, policy or regulations, the creation of liability by contract or otherwise or the adjudication of rights, duties, and responsibilities.” Agency business specifically does not include administrative action (i.e. the execution or carrying out of previously approved official action or policies).
- What's considered deliberation?  
Deliberation is defined as the “discussion of agency business held for the purpose of making a decision”.
- What's considered official action?  
The definition of “official action” includes four categories:
  1. Recommendations made by an agency pursuant to statute, ordinance or executive order.
  2. The establishment of policy by an agency.
  3. The decisions on agency business made by an agency.
  4. The vote taken by any agency on any motion, proposal, resolution, rule, regulation, ordinance, report, or order.

*An agenda must list/include all issues to be deliberated on and any planned official action, such as votes. It is advisable that agenda items describe or be “of sufficient specificity to inform...that there is, in reality, a specific, discrete matter or area which the board has determined should be discussed (deliberated and/or decided by official action).” In sum, avoid general cryptic terms and provide as many specific concrete details as possible.*

- Minutes:
  - Agencies must keep minutes of their public meetings, required information includes:
    - Time, date, and place of meetings,
    - Names of members present,
    - The substance of all official action taken during the meeting,
    - A record of how each individual voted,
    - Names of all citizens who appeared officially and the subject of their testimony.
- Recordings:
  - The Sunshine Act allows meetings to be recorded with an audio or video recorder.
  - Rules can be established regarding the use of recording devices to avoid meeting disruptions. However, rules cannot be so strict to prevent a member of the public from recording a meeting.
  - The law does not require the recording of a public meeting to be announced in advance; however, it may be helpful for the chairperson in the opening statements to alert the public that the meeting might be recorded.

## **Dates to Remember**

### **SCC Meetings – 1:00 PM**

Hybrid Meeting	Sept 12
Hybrid Meeting	Nov 14

### **SCC Conference Calls – 8:30 – 10:00 AM**

Conference Call	Aug 15
Conference Call	Oct 10

### **Ag Progress Days**

Aug 8-10

### **ACT “Boot Camp” Training – Basic Level Training**

Virtual	Aug 15, 16 & Sept 6
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### **ACT "Boot Camp" Training - Basic Level**

In-person	Aug 28 - 31
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### **Leadership Development Management Summit**

New Manager Pre-Con	Sept 12
Management Summit	Sept 13-14

**Also**, check the Conservation District Training/Special Events Calendar at, [www.PACD.org](http://www.PACD.org) Select the "Events" tab and then the "Training Calendar" tab.

**Treasurers Report  
August 7, 2023**

756,730.10	PS General Municipal Fund
500.00	PS General Courtesy Account
31,534.87	e-commerce Acct
868,435.86	First Citizens Municipal Fund
142,206.94	First Citizens Checking
71,033.87	First Citizens Ag Reserve
10.51	First Citizens LVR Checking
527,138.43	First Citizens D&G Checking
125,686.23	First Citizens LVR Municipal
1,846,182.93	First Citizens D&G Municipal
438,310.96	First Citizens ACAP Municipal
1,002.60	First Citizens ACAP Checking
426,823.03	First Citizens BC Watershed Fund
64,536.18	Manchester Memorial
28,425.77	BSFLA Scholarship Account

**\$5,328,558.28**

**Total**

**General Account Bills to be Paid**

234.54	Adam D. Chorba Mileage and Expenses
62.50	Anthony Ventello Director Mileage
271.29	Arey Building Supply, Inc.
511.71	Bradley W. Cummings Mileage and Expenses
96.26	Breanna Ameigh Expenses and Mileage
120.22	Cheri A. Holecek Mileage and Expenses
93.10	Comcast Building Internet
334.27	Daniel Rhodes Mileage and Expenses
59,432.23	DeCristo, Inc Statement Date 6/26/2023
227.50	Keith Heimbach Director Mileage
280.00	Al Herman Director Mileage
65.72	Isaac S. Walker Mileage and Expenses
50.00	Jennifer I. Johns Mileage and Expenses
144.32	Jenny Marino Mileage and Expenses
975.00	Susan Johnson July Cleaning
173.14	Jonathan Vannoy Mileage and Expenses
485.58	Joseph D. Quatrini Mileage and Expenses
239.30	Kevin Brown Mileage and Expenses
50.00	Kyleen H. Dinelli Expenses
212.99	Lacy Powers Mileage and Expenses
342.79	Matthew A. Schoen Mileage and Expenses
280.00	Robert Miller Director Mileage
147.60	Miranda E. Neville Mileage and Expenses
116.25	Nicole Harris Director Mileage
81.37	NTSWA Dumpster
241.92	Patrick M. Cullen Expenses and Mileage
316.93	Penelec Electric Newer Section of Building
510.21	Penelec Electric Older Section of Building
10,366.93	Richard Manchester CAP Project
24.38	Valley Energy Gas
120.00	Brian Zeidner Director Mileage
639.50	Tim Robson Mileage and Expenses
100.00	BC Human Society In Memory of Chester Ostrowsky
100.00	American Heart Association In Memory of John Martin Chapman
48,548.60	Larson Design Group CAP Coordination

**\$ 125,996.15**

**Total General Account Bills to be Paid**

### **General Account Bills Paid Since Last Meeting**

21,509.00	Cochran Fence, Inc. CAP Implementation - Kevin Gilpin
402.29	NTSWA Building - Hauling and Dumpster for Cleaning Garage
50.00	Bruce Chase Bluebird Houses
50.00	Visa BAA Credit Card Payment
255.00	Nathan's Lawn and Home Care Lawn Care
421.08	Visa KHD Credit Card Payment
2,815.87	Visa KLB Credit Card Payment
83.28	Wysox Municipal Authority Water - June
94.92	Wysox Municipal Authority Sewer - June
1,747.91	Visa CSY Credit Card Payment
233.40	Cathy S. Yeakel Mileage and Expenses
30.00	Tioga County SWCD USC Wetland Delineation Training

**\$ 27,692.75**

### **Total General Account Bills Paid Since Last Meeting**

### **General Account Bills Paid by Credit Card Since Last Meeting**

12.75	Endless Supply Co. Food for Eels and Turtle
4.77	Endless Supply Co. Troy Fair - Feeder Fish
825.00	Resource Institute, Inc. Registration - JDQ 2023 National Stream Restoration Co
825.00	Resource Institute, Inc. Registration - JMV 2023 National Stream Restoration Co
200.00	Axeceptions LLC Annual Picnic - Payment for Axe Throwing
11.98	Amazon Algae Eater Food
257.93	Oriental Trading Troy Fair - Prizes for Plinko
65.37	Walmart Worms
29.70	Amazon WNV - Alligator Clips, Spring Clamps, and Measuring Cups
80.43	RavenTek Solution Partners, LLC CSY Photoshop
160.80	Olivers Pub & Grill Salary Committee Lunch
8.50	Postmaster Postage - Ch 102
60.00	Magic City Ice & Carbonic Gas Company WNV - Dry Ice Purchase 7/10
60.00	Magic City Ice & Carbonic Gas Company WNV - Dry Ice Purchase
15.89	Tractor Supply DMR Bug Spray
8.80	Postmaster Postage - NM
110.98	Auto Zone DG Admin - Hitch Pin Lock Kit, Tri-Ball Mount

**\$ 2,737.90**

### **Total General Account Bills Paid by Credit Card Since Last Meeting**

**\$ 156,426.80**

### **Total General Account Bills**

### **Income Since Last Meeting**

21,287.06	CB Engineer Reimbursement 3-31-2023
45,866.18	CB CAP Reimbursement 3-31-2023
125.00	No Till Drill Rental - Pepper
2,380.00	Plan Review - Donovan Pad
500.00	Permit Fee - Donovan Pad
500.00	Renewal Fee - Desisti Fill Site
25.00	Boardroom Rental - 7-12-2023
1,100.00	Plan Review - Wysox Dollar General
133.25	DMR Mileage Reimbursement Stoney Point Camp
500.00	Permit Fee - Wysox Dollar General
125.00	No Till Drill Rental
13.00	Danger Sign Sales
190.00	Tree Sale - Seed Sale
11,675.84	USC Forester Reimbursement 6-30-2023
70,277.81	Act 13 UGWF for Reporting Year 2022

4,552.50 USDA July Rent  
2,972.58 July Interest

**\$ 162,223.22** **Total General Account Income Since Last Meeting**

**Dirt & Gravel Roads Account**

**Dirt & Gravel Roads Account Bills To Be Paid**

128,541.50 Columbia Township Wolfe Hollow Road 50% Advance  
171,116.30 LeRoy Township Final Payment Dodge City Road  
177,224.30 Orwell Township 50% Advance Bonin Road  
47,495.00 Windham Twp Osborn Hill Road 50% Advance

**\$ 524,377.10** **Total Dirt & Gravel Roads Account Bills To Be Paid**

**Dirt & Gravel Roads Account Bills Paid Since Last Meeting**

250.00 Tioga/Bradford Equipment Show Registration 2 people  
48,990.00 Sherwood Groves DG - Purchase of 2020 Chevy Silverado

**\$ 49,240.00** **Total Dirt & Gravel Roads Account Bills Paid Since Last Meeting**

**\$ 573,617.10** **Total Dirt & Gravel Roads Bills**

**Dirt & Gravel Roads Account Income Since Last Meeting**

4,024.92 Interest July

**\$ 4,024.92** **Total Dirt & Gravel Roads Account Income**

**ACAP Account**

**ACAP Account Bills To Be Paid**

**\$ -** **Total ACAP Account Bills To Be Paid**

**ACAP Account Bills Paid Since Last Meeting**

**\$ -** **Total ACAP Account Bills Paid Since Last Meeting**

**\$ -** **Total ACAP Bills**

**ACAP Account Income Since Last Meeting**

389.75 Interest July

**\$ 389.75** **Total ACAP Account Income**